

Landlord Schedule of Fees and Charges

Description	Managed Service	Compliance Service	Tenant Find
Monthly Management Commission Including Collection And Processing Of Rent	8% of monthly rent	£35.00	n/a
Tenancy set-up fee	£150.00	£150.00	£300.00
Referencing fee (maximum of 2 people)	£50.00	£50.00	£50.00
Deposit registration fee (per deposit)	£0.00	£0.00	£25.00
In-house Move-in Inventory	£100.00	£100.00	£100.00
Third Party Move-in Inventory	£120.00	£120.00	£120.00
Tenancy Renewal	£100.00	£100.00	£150.00
Tenancy Checkout Report	£75.00	£75.00	£100.00
Property Inspections	£0.00	£0.00	£50.00
Maintenance Issue Management (after initial tenancy set-up)	£0.00	£0.00	£20.00 per issue
Gas Safety Check – Boiler (1) only - From	£84.00	£84.00	£84.00
Gas Safety check – additional appliances such as fires and hobs (per appliance) - From	£20.00	£20.00	£20.00
Energy Performance Certificate (per dwelling)	At Cost	At Cost	At Cost
EICR Certificate (per dwelling)	At Cost	At Cost	At Cost
Annual Income and Expenditure Statement	£0.00	n/a	n/a
Annual Overseas Landlords HMRC Statement	£25.00	£25.00	£25.00
Issuing a Section 8 Notice	£0.00	£0.00	£150.00
Attendance at Court for Possession Claims	£150.00	£150.00	£150.00
Hourly Rate for Those Services Not Covered Above	£50.00	£50.00	£50.00
Cutting of keys and provision of other tenant required items such as door fobs etc	At Cost	At Cost	At Cost
Production of Duplicate Statements/documents	£0.00	£0.00	£25.00